

Highway Department Committee Agenda

August 27, 2025 at 10:30 a.m.

Location: 10735 Mill Rd. Mt. Carroll, IL

Chair: Melinda Appel

Facilitator: Sarah Renkes

Call to Order

Purpose of the Committee

- Read Mission Statement
- Brief discussion of purpose and role of each member
- Clarify the committee is advisory/supportive in nature

Overview of the Highway Department

- Responsibility of the County Engineer
- Road and bridge inventory (miles, bridges, culverts, townships)
- Budget sources (MFT, Federal/State grants, County levies, etc.)
- Key challenges and opportunities (brief SWOT overview)

Current Projects and Priorities

- List and describe current/upcoming projects
- Highlight any HSIP, SS4A, or major bridge/funding efforts
- Identify potential areas for committee feedback and support
- Vialytics <https://share.google/PDoyDsUunVitVEGl8>
- Chapter 800 update/questions

Committee Operations & Meeting Schedule

- Propose frequency of meetings (quarterly, monthly)
- How agenda will be developed and shared
- Expectations for communication, input, and member responsibilities
- Opportunity for members to suggest topics for future agenda

Discussion and Member Questions

- Open floor for feedback, questions, or clarification
- Encourage members to express interest or concerns

Next Steps and Action Items

- Confirm next meeting date/time
- Identify any documents/data the engineer will share before next meeting
- Assign any follow-up tasks or requests

Adjournment